



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

RURAL FIRE SUPPRESSION TECHNICAL ADVISOR

Job Number: 20001486

Job Code: 72310V161016

Job Group: 7200 - FORESTRY

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 12 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Provides technical assistance in the organization and training of rural fire departments. Has responsibility for the acquisition and distribution of all federal excess property for use in the Division of Forestry and rural fire departments within a region comprised of several districts; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE:

Must have five years of forestry experience.

Substitute EDUCATION for EXPERIENCE:

College education in the biological or physical sciences will substitute for the experience on a year-for-year basis.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess a valid driver's license prior to appointment in this classification. Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Provides technical assistance in the organization and training of rural fire departments. Interprets departmental policies and procedures for rural fire departments. Performs fire suppression and law enforcement work during fire seasons. Prepares and maintains loan agreements, inventories, and inspection reports. Coordinates the acquisition, storage and distribution of federal excess property for use in the Division of Forestry and rural fire departments. Advises rural fire departments of federal excess property that is available. Places identification numbers on excess property as required by the Commonwealth and General Services Administration. Prepares listings of equipment to be placed in surplus or otherwise disposed. Supervises federal excess property screeners.

UNIQUE PHYSICAL REQUIREMENTS:

Extreme physical effort is required when suppressing fires. Must be able to bend, stoop, climb, crawl, stand, lift and walk long distances.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed outdoors. Work can be under adverse conditions due to weather, topography or when suppressing fires. Work involves frequent contact with citizens and organizations. Occasional travel may be required.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.